



Lake Jackson Parks and Recreation Department
91 Lake Rd, Lake Jackson, TX 77566
979-297-4533 fax 979-297-0021

POOL PARTY RENTAL AGREEMENT

RENTAL AND DEPOSIT FEES MUST BE PAID IN FULL AT TIME OF RESERVATION

PLEASE CHECK	FACILITY	TIME	RENTAL FEE	DEPOSIT
	Natatorium Party Room	Mon-Fri 1:30-3:30pm	\$45 / 2 hrs Up to 10 people	\$30
	Natatorium Party Room	Mon-Fri 3:45-5:45pm	\$45 / 2 hrs Up to 10 people	\$30
	Natatorium Party Room	Mon-Fri 6:00-8:00pm	\$45 / 2 hrs Up to 10 people	\$30
	Natatorium Party Room	Saturday 8:30-10:30am	\$45 / 2 hrs Up to 10 people	\$30
	Natatorium Party Room	Saturday 10:45am-12:45pm	\$45 / 2 hrs Up to 10 people	\$30
	Natatorium Party Room	Saturday 1:00-3:00pm	\$45 / 2 hrs Up to 10 people	\$30
	Natatorium Party Room	Saturday 3:15-5:15pm	\$45 / 2 hrs Up to 10 people	\$30
	Natatorium Party Room	Sunday 1:15-3:15pm	\$45 / 2 hrs Up to 10 people	\$30
	Natatorium Party Room	Sunday 3:30-5:30pm	\$45 / 2 hrs Up to 10 people	\$30
	Outdoor Pool	Wed-Sat 8:00-10:00pm	\$85 / 2 hrs Up to 75 people	\$85
	Outdoor Pool	Sunday 7:00-9:00pm	\$85 / 2 hrs Up to 75 people	\$85

Rental time includes set-up & clean-up

PLEASE PRINT CLEARLY

Date of Use: _____ Time of Use: _____ to _____ Est. Attendance: _____

Contact Person (Must be 18 or over): _____

Contact Phone: _____ Alt. Phone: _____

Name of Person to Receive Deposit Refund: _____

If paid with a credit card, refund will go back on the card unless otherwise specified here

Mailing Address for Deposit Refund: _____

City: _____ State: _____ Zip: _____

Description of Event: _____

Email: _____

THE BACK OF THIS FORM MUST BE FILLED OUT COMPLETELY!

Failure to abide by rules will result in forfeiture of deposits and/or charges for damages, and/or event termination.

Please initial by each listed item below:

1. _____ The Natatorium Pool Room Party Package includes two (2) hour rental and admission up to ten (10) party guests. Regular admission fees will apply for admission above the ten guest limit. Admission to The Recreation Center is \$3.00 per child (3-17), \$3.00 per senior (60+) and \$5.00 per adult.
2. _____ The Outdoor Pool Party Package includes two (2) hour rental and admission up to seventy-five (75) party guests. An additional fee of \$25 will be required for every 1-25 people additional. Additional fee of \$25, required for parties 76-100. Additional fee of \$50, required for parties 100-125, etc.
3. _____ **ALL CHILDREN AGES SIX (6) AND UNDER ARE REQUIRED TO HAVE AN ADULT WITHIN ARM'S REACH ANYWHERE IN THE FACILITY.** This includes but is not limited to, the pool area, gymnasium, locker rooms, restrooms, and hallways. **ADULTS WILL BE REQUIRED TO ENTER THE POOLS WITH THE CHILD.** Please notify guests.
4. _____ **PROPER SWIMWEAR MUST BE WORN.** Swim diapers are required, and are for sale for \$1 each at the facility.
5. _____ No materials may be nailed, pinned, taped, or fastened to the walls or ceilings. No glitter or confetti is allowed.
6. _____ The consumption or possession of alcohol is prohibited at all aquatic facilities. Participation in aquatic programs while under the influence of alcohol is not permitted.
7. _____ No smoking in city facilities.
8. _____ Park in designated areas only.
9. _____ The renter is responsible for party setup and cleanup. Grounds must be left litter free, floors mopped (if applicable), and all trash cans must be emptied into the provided dumpsters.
10. _____ Any profanity through a p.a. system will result in the immediate closing of the reserved venue.
11. _____ In accordance with the city ordinance Sec. 86-67 regarding sound amplification: it shall be unlawful for any person, group or entity, while in a public park or on a public street or sidewalk, to amplify noise, music or speech to such a volume that it would disturb the sensibilities of a reasonable person residing in a surrounding neighborhood. **-ALL amplified music must be turned off at 9:00pm.**
12. _____ **ALL OUTDOOR PARTY RENTALS MUST BE RESERVED AND GUEST NUMBER FINALIZED TWO WEEKS IN ADVANCE DUE TO SCHEDULING PURPOSES.**
13. _____ Cancellations made at least 14 days prior to rental date are eligible for a full rental refund, **less cancellation/change fee.** Cancellations made within 7-13 days prior to rental date are eligible for a 50% rental refund. Cancellations made less than seven (7) days prior to rental date are not eligible for a refund.
14. _____ **Any** cancellation, and/or change in date and/or time, and/or change in location of facility rental will result in an additional \$12 cancellation/change fee.
15. _____ **In the event of inclement weather, as determined by Parks & Recreation staff, a full rental refund will be issued if the renter cancels the event IN WRITING 48 HOURS PRIOR to the event. LESS THAN A 48 HOUR NOTICE AND UP TO 2 HOURS PRIOR to the event, the renter may contact the Recreation Center during *normal facility hours*, and *reschedule* their rental to any available time slot for the same facility at no additional charge. **FAILURE TO CANCEL OR RESCHEDULE UP TO 2 HOURS PRIOR TO THE RENTAL WILL RESULT IN FORFEITURE OF THE RENTAL FEE.****

Deposit Required	
Rental Fee Required	
Additional Admission Fees (\$5 for adults, \$3 for children & seniors)	
Additional Lifeguards (\$25 for 76-100 OR \$50 for parties 100-125, etc)	
TOTAL AMOUNT DUE	

Your refund will be mailed within 3-4 weeks of your event. Any and all damage to city facilities due to rental may result in partial or total forfeiture of deposit. If damage exceeds deposit, you may receive additional billing. Signature designates applicant has read, understands and agrees to comply with the rules and the regulations stated. Failure to comply may constitute forfeiture of deposit and/or event termination. Applicant understands that the City of Lake Jackson is not responsible for any actions that take place during or resulting from this event and is immune from liability for any cause of action which may arise as a result of negligence of the City of Lake Jackson or any person involved with or attending this event. I agree to indemnify and hold the City of Lake Jackson harmless from all liability for the foregoing.

Signature: _____

Date: _____

FOR OFFICE USE ONLY			
Employee Signature: _____	Date: _____	Receipt _____	
Payment: Cash _____	Check Number _____	Credit Card Visa MC Discover	CC AUTH # _____